



The **MOBDOC scheme** is part of the internationalization policy for doctoral training implemented by the University of Reims Champagne-Ardenne (URCA).

Its objective is to support outgoing international mobility for doctoral students duly enrolled at URCA, enabling them to:

- acquire new skills that are useful for their research work and future career development,
- develop an international professional network.

The scheme also aims to initiate or strengthen scientific cooperation between URCA research units and international partners.

MOBDOC provides financial support for outgoing mobility to carry out a stay of **15 days to 4 months** in a research unit, a non-governmental organization (NGO), a public administration, a company, or any other organization relevant to the doctoral candidate's research or career development.

Mobility periods carried out within the framework of a **joint PhD supervision (cotutelle)** at the partner institution are **not eligible**.

A specific budget will be allocated to mobility within the INVEST alliance partners, particularly if such mobility falls within the scope of the INVEST Centre of Excellence in Research, Development and Innovation. For more information, see the list of partners [here](#) and the centre's website [here](#).

The destination must strictly comply with the security recommendations issued by the French Ministry for Europe and Foreign Affairs: <https://www.diplomatie.gouv.fr/fr/conseils-aux-voyageurs/>

## Eligibility

To apply, doctoral student must:

- be duly enrolled in a PhD program at URCA at the time of application and throughout the entire mobility period;
- carry out an international stay in a research unit, NGO, administration, company, etc.;
- hold a letter of invitation or an access authorization from the host institution;

- travel to a destination that complies with the security recommendations of the Ministry for Europe and Foreign Affairs;
- not carry out the mobility at the partner institution in the case of a joint PhD supervision (cotutelle).

## Selection Criteria

Applications will be assessed by the elected members of the *Commission Pour les Relations Internationales (CPRI)*, with particular attention paid to the following criteria:

- the added value of the mobility for the scientific objectives of the PhD or for career development ;
- the complementarity between the host organization and the research themes of the research unit and/or URCA's strategy;
- the history of the collaboration and/or prospects for future collaboration between the two teams;
- the recommendation of the PhD supervisor and the head of the research unit;
- potential complementary funding;
- priority themes and/or destinations defined annually in consultation with funding partners.

If several applications come from the same research unit, the head of the unit must define an order of priority among the proposed projects.

## Funding Arrangements

The MOBDOC scheme provides a **monthly mobility allowance**, granted as a lump sum calculated according to the following scale:

<p><b>Group A:</b></p> <ul style="list-style-type: none"> <li>- Europe (Germany, Austria, Belgium, Denmark, Finland, Ireland, Iceland, Italy, Liechtenstein, Luxembourg, Norway, United Kingdom, Netherlands, Sweden, Switzerland)</li> <li>- Africa (South Africa)</li> <li>- America (USA, Canada)</li> <li>- Asia (South Korea, Japan, Singapore)</li> <li>- Oceania</li> </ul>	<p><b>850 €</b></p>
<p><b>Group B :</b> other countries</p>	<p><b>650 €</b></p>

This monthly mobility allowance is intended to contribute to the additional costs generated by the doctoral candidate's internationalization project and is **not intended to cover all expenses related to the mobility**.

It may be supplemented by other funding sources. **Co-funding is strongly encouraged but not mandatory** (additional points will be awarded during the evaluation process in the event of co-funding).

## Application Procedures

Applications must be submitted online via the application platform available at: <https://candidatures-mobilites.univ-reims.fr/>

### **How to apply?**

#### ***Step 1: Create a user account***

To complete and submit an application, you must create a user account:

- click on the “Créer son compte” button at the top right of the platform page;
- enter your personal details and choose a password;
- you will receive a confirmation email with an activation link;
- access your email inbox and follow the link;
- log in using your username (email address) and chosen password.

#### ***Step 2: Create an application file***

Once logged in, click on “Déposer un nouveau dossier” and select the programme “2026\_Demande de mobilité\_MOBDOC”.

#### ***Step 3: Complete and submit the application***

You may complete, modify, and submit your application up to the application deadline. Data entry can be done in several sessions.

### **What supporting documents are required to submit an application?**

The following documents must be uploaded as part of the application:

- CV of the PhD student/applicant (maximum 2 pages);
- Registration certificate for 2025/2026;
- CV of the host supervisor (maximum 2 pages);
- Letter of invitation from the host institution;
- Letter of support from the head of the research unit specifying:
  - the amount of co-funding, if applicable;
  - the order of priority if several applications originate from the same unit;
- Letter of support from the PhD supervisor.
- Attestation of co-funding, if applicable

## Timeline

- **Application deadline:** February 2, 2026 at 12:00 noon (Paris time)
- **Publication of results:** 9 -13 March 2026
- **Mobility period:** between April and November 2026

## Contact

International Office

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## Other Possible Funding Sources for Doctoral Mobility

**1. « Au fil de l'eau » calls – EXEBIO Institute (URCA)**

Possible funding for participation in an international conference.

Link: <https://exebio-calls.univ-reims.fr/fil-de-l-eau>

**2. 2. Mobility support – ED ABIES (AgroParisTech)**

Lump-sum grant of 1,000 €, only for doctoral students enrolled in “ABIES” Doctoral School.

Contact: [ed.abies@univ-reims.fr](mailto:ed.abies@univ-reims.fr)